

Article I - Name

The name of this organization shall be Valley Shore Mutual Aid, Inc. (VSMA).

Article II – Object of organization

See Mission Statement, SOP 100.

Article III – Membership**Section 1**

The membership shall consist of the active Chief and other personnel as he may designate from his company or department. Member companies / departments shall be Chester, Clinton, Deep River, Essex, Guilford, Haddam, Killingworth, Madison, North Madison, Old Lyme, Old Saybrook and Westbrook.

Section 2

The membership can expand to only connecting towns to the above mentioned towns.

Section 3

A fire department wanting to join VSMA may submit a letter of application, and receiving a majority vote of members present, would be placed on a one-year probation period.

Section 4

Upon completion of one-year probation, this fire department would become a member by receiving a majority vote of members present.

Article IV – Officers**Section 1**

Officers shall be President, Vice President and Secretary / Treasurer.

Section 2

All officers shall be elected at the annual meeting in January.

Section 3

Should a vacancy occur among the officers, an election will be held at the next meeting to fill the vacancy for the balance of the term.

Article V – Duties of the Officers

Section 1

President – It shall be the responsibility of the President to call meetings and preside at same time.

Section 2

The President shall appoint an auditing committee of three (3) members to audit the books of the Secretary / Treasurer and make report of such at the annual meeting.

Section 3

Vice President – The Vice President shall assume the duties of the President in his absence.

Section 4

Secretary / Treasurer – It shall be the duty of the Secretary / Treasurer to call the roll at all meetings, notify all departments of time and place of all meetings, keep a correct account of all proceedings and read same at next regular meeting.

It shall be his duty to receive all monies and pay all approved bills. He shall keep a correct account of all receipts and expenditures and render an accurate account at each regular meeting.

Article VI – Meetings

Section 1

The annual meeting will be held in January.

Section 2

Each department shall have but one vote.

Section 3

A quorum shall consist of a simple majority of the membership.

Article VII – Amendments

Section 1

All alterations or amendments shall be submitted in writing and read by the Secretary and shall be voted on at the next regular meeting. A two-thirds vote of the membership shall be required to adopt a proposal, alteration or amendment.

Section 2

All amendments or revisions to these By-laws shall be included in written call of any regular or special meeting called to consider the same.

Approved August 2006