



*President*  
**Paul Fazzino**  
Essex Fire Engine Co. No. 1

*Vice President*  
**Tim Ballantyne**  
Deep River Fire Dept.

*Secretary - Treasurer*  
**Richard Bauer**  
Killingworth Vol. Fire Co.

CHESTER HOSE CO., INC.  
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ESSEX FIRE ENGINE CO. NO. 1  
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HADDAM VOL. FIRE DEPARTMENT  
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Higganum, CT 06441  
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OLD LYME FIRE DEPT.  
69 Lyme Street  
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Old Lyme, CT 06371-0102  
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OLD SAYBROOK FIRE DEPT.  
310 Main Street  
Old Saybrook, CT 06475  
860-395-3149

WESTBROOK FIRE DEPT.  
P.O. Box 691  
South Main Street  
Westbrook, CT 06498  
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## Minutes of the April 24, 2006 VSMAI meeting in Durham, CT.

The meeting was called to order by President Fazzino at 19:05 hrs with a salute to the flag.

**Special Presentations:** None

### Reading of the previous meeting minutes

The minutes of the March 27, 2006 meeting were read. MMS to accept as read (Hall / Tabak).

**Reading of communications:** None.

### Treasurer's report:

The Treasurer reported a balance of \$3,653.35. MMS to accept the Treasurer's report as presented (Hall / True). Note: 2006 dues have not been received from Guilford, Old Lyme and Madison.

**Bills to be paid:** None.

### Committee report(s):

1. Statewide Disaster Plan: Jed Perkins provided an update at the end of the meeting.
2. Schools: No further updates, it appears that New Haven is the only school where bonding funds have been released.

### Old Business:

1. Drug Lab Class – CSP: President Fazzino is still attempting to schedule the Drug Lab Class. State Police instructors for the class are currently short-handed.
2. ISO Presentation: Harry Hall reported that he is attempting to schedule the ISO rep for the June meeting (Guilford). Advance notice will be provided.



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3. NIMS / SOG review: President Fazzino entertained comments or feedback on SOP 500 (Incident Command). Jeff True suggested that VSMAI should not change the current scene / exposure identification procedure from numeric (1, 2, 3, 4) to alpha (A, B, C, D). Terry Parmelee indicated that the Upper County was going to continue using numbers and not change to alpha. After considerable discussion it was agreed that the current numeric system was working well and that using letters could lead to miscommunications on the fireground (example: instructions delivered on the air for “Side B” and “Side D” – it would be difficult to interpret since both sound the same). Within VSMAI the numeric system would be used, units participating in incidents outside of VSMAI would need to be cognizant of the system in use by the local IC. MMS (True / Hall) for VSMAI to: A) Continue using the numeric system for identifying the sides of the building / exposures and B) Interior units would use common language to identify their position based on assigned / current location (roof, attic, first floor, basement, etc).

President Fazzino also entertained comments on SOP 700 (Tender Strike Team) and 1100 (Mayday). Several departments had provided responses to SOP 700, all Chiefs were requested to review for their respective department and provide changes or confirmation to the Secretary. SOP 1100 will be reviewed again next month. Charlie Herrschaft will provide a copy of Guilford’s dispatch procedures for Mayday for possible inclusion in VSMAI’s SOP. There was also discussion as to whether a Paramedic should be dispatched whenever a Mayday is called.

4. Chief Herrschaft thanked Clinton for providing the names of their HazMat Techs. No other responses have been received.



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### **New Business:**

1. Terry Parmelee presented a draft copy of the Middlesex County Mutual Aid Agreement. Terry wants to keep Upper & Lower County organizations in synch and would like VSMAI to consider adopting the same agreement that Upper County has proposed. President Fazzino advised that the VSMAI Mutual Aid Agreements were last executed in 1987 and recommended that VSMAI take steps to sign new agreements. Discussion continued regarding mutual aid towns that were outside of VSMAI or Middlesex County (Branford, Wallingford, Lyme, etc), in those cases the individual towns would need to execute supplemental mutual aid agreements specific to those locations. A copy of the proposed Middlesex County agreement, which is modeled after the New London County agreement, will be distributed for review and will be discussed at the next VSMAI meeting. One of the issues that will need to be clarified is who should sign the agreements (Selectmen, Mayor, Fire Commissioner, Fire Chief, etc).

### **Interest To The Organization:**

1. President Fazzino reported that Valley Shore Emergency Communications submitted a FIRE Act Grant for the purchase of UHF communications equipment.
2. Brian Manware questioned whether the dates for the North Madison Firefighter 1 class had been confirmed. A notice will be sent out after checking with John Brady.
3. Jed Perkins and Gregg Prevost presented the first drafts of the Statewide Fire-Rescue Disaster Response Plans for Upper & Lower County. Electronic versions will be distributed, any comments or changes should be directed to Jed, Gregg or one of the County Coordinators. The next task for the team will be developing a Brush Strike Team response plan.

MMS to adjourn at 19:50 hours (True / Ballantyne).

Respectfully submitted,

Richard A. Bauer  
Secretary / Treasurer

Next meeting will be Monday May 22<sup>nd</sup> in Essex at 19:00 hours.



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**Attendees – April 24, 2006:**

Tim Ballantyne – Deep River  
Dick Bauer – Killingworth  
Jim Budney – Deep River  
Paul Fazzino – Essex  
Dave Greenbacker – Durham  
Charlie Greeney – Chester  
James Grzybowski – Chester  
Harry Hall - Durham  
Charlie Herrschaft – Guilford  
Jeff Hesel – Clinton  
Gary Klare – Haddam  
Brian Manware – Clinton  
Steve Olsen – Essex  
Jed Perkins – Chester  
Gregg Prevost – Westbrook  
Dave Steele - Durham  
John Tabak – Haddam  
Jeff True – Old Saybrook  
Bob Voss – Clinton

Visitor: Terry Parmelee, Chief, Middlefield Vol Fire Co

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