



President
Paul Fazzino
 Essex Fire Engine Co. No. 1

Vice President
Jim Long
 Westbrook Fire Dept.

Secretary - Treasurer
Steve Biasi
 North Madison Vol. Fire Co.

Minutes of the March 22, 2010 VSMAI meeting in Old Saybrook, CT.

The meeting was called to order by President Fazzino at 19:40 hrs with a salute to the flag.

Attendees – March 22, 2010

Jim Long – Westbrook	Mike Jenkins - Westbrook
Gregg Prevost – Westbrook	David Jewett – Old Lyme
Charles Greeney – Chester	James Budney – Deep River
Tim Lee – Deep River	Christopher Cestaro – Old Saybrook
Brian Manware – Clinton	Daniel Heiney – Old Saybrook
Clark Maxson – Old Saybrook	Charles Herrschaft – Guilford
J.T. Dunn – Old Saybrook	Harry Hall – Durham
Scott Wright – Durham	Sam Baber – Haddam
Paul Jacobs – Killingworth	Ralph Knockwood – Killingworth
Paul Fazzino – Essex	Steve Biasi – North Madison

Special Presentations:

None

Approval of the previous meeting minutes: MMS (Jenkins/Hall) to accept the February 22, 2010 minutes as distributed. Motion passed unanimously.

Reading of communications: None

Treasurer’s report: The Treasurer reported an opening balance of \$7,234.89, with \$0.00 of income. Ending balance is \$7,234.89. MMS to accept the Treasurer’s report as presented (Hall/Long). Motion passed unanimously.

Bills to be paid:

NONE		
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Committee report(s):

Statewide Disaster:

The following report was presented by Chief Gregg Prevost:

Middlesex County Fire Chiefs

Middlesex County Coordinators Report 3-10-2010

We had our Feb 11-2010 state coordinators meeting in Cheshire.

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Updated State Fire Plan 2009 Revision is awaiting approval from the DEMHS Coordinating council it has been approved already by the State Fire Commission.

Additional equipment is being ordered by DEMHS to provide the remaining members of the plan to all have the same equipment vests, computers, GPS units, I-tac/I-call etc.

WEB EOC Training is being scheduled for the remainder of the SFRDP members who have not obtained the training yet.

The Everbridge ENS system has been beta tested as a simplified means of activation of plan members.

We had a productive review of the components of the SFRDP that were activated and used at the South District power plant incident response. The review included the Activation of the USAR Team and Task Force activation for mutual aid into the city for coverage of the area.

Incident Management Teams – Region 3 and 4 teams were used at the Middletown incident. There was a meeting held on February 24th at the New Haven Fire Academy where the Region 2 fire chiefs approved moving forward with implementing a Region 2 IMT which includes a large portion of Middlesex County, The Valley Shore Fire Chiefs group is supporting this project and sent many representatives to the meeting. The Executive Committee which will build out the team has been selected and had our first meeting in West Haven on March 4th; Deputy Chief Scott Schwartz from West Haven FD will be the Team Leader. There have been reps assigned on the executive committee representing the following, Career Chiefs FD, Volunteer Chiefs FD, EMS, Communications, OEM, Law Enforcement, Public Health, and Public Works. The next meeting of the executive committee is scheduled for April 5th in Clinton. There will be representatives of the Region 3 and 4 teams at the meeting where we plan to share their current By-Law / SOG's, applications for the teams, selection process of members, Equipment inventories and type. Planning to schedule IS300/400 training for all prospective members in May/June 2010 and the actual IMT Training program in September 2010 to have the team operational in the fall of 2010. The Region 2 REPT has requested initial funding of \$50,000 for equipment to be purchased to outfit the team and there are State DEMHS training funds available to cover the cost of training.

There was a meeting of the State Interop Technical Committee held March 3rd at DOIT in East Hartford, it was a planning meeting to begin putting together a Statewide Communications Field Guide to be used by all disciplines. It will begin with Regional Interop systems, followed by Statewide Interop systems and State Agency communications resources including the C-Med system. It is our hope to

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have listings and contact information for deployable communications units (Regional Incident Dispatch Teams – RID Teams) that can respond to incidents to provide advanced communications needs beyond your local day to day capabilities. It will also contain contact information for all PSAPS, All Statewide assets including USAR, Hazmat teams; DECON Trailers, Foam Trailers, MCI Trailers, Portable STOCs units, Mobile Comms vehicles, Radio Cache's etc.

Interoperable Communications –

There was a review of the State SCIP plan held with FEMA OEC (Office of Emergency Communications) in February. A statewide interoperable communications training program is being put together by the Statewide Interop Executive Committee that will include all discipline systems into one common program.

PSIC IJ1 – New 700/800 MHz controller switch and IP network has been ordered and is in the process of installation being overseen by DPS CTS unit and DPS OSET.

PSIC IJ2 Communications Vehicles – The Technical Committee held a meeting on March 3rd at DOIT in East Hartford and completed the initial list of communications assets to be installed in the Vehicles. The Committee has been given approval by DEMHS to go out to bid now to procure the vehicles and equipment. There will be 6 vehicles purchased with 1 located in each of the 5 DEMHS Regions geographically spread around the state, and 1 State unit assigned to DEMHS which can either support one of the Regional Deployed units at an event or can be deployed to a second event simultaneously in one region estimated to be approximately the size of a box type Ambulance and will be set up to run a mobile Communications unit independent of a local PSAP supported with a COMM-L. Minimum equipment will include 3 radios in each radio spectrum 3 fixed mounted and 1 in each band configured in a control station setup which can be operated away from the vehicle with an antenna and power supply. PSIC IJ3 Strategic Technical Reserve -Infrastructure Restoral Equipment options still being reviewed for equipment purchase including mobile Tower sites and Mobile semi fixed repeater systems for rapid deployment and Regionally located radio caches.

I-Tac/I-Call rebanding– Transit Security Interop System – New Portable radios have come in and are being reprogrammed the new radios will be distributed to the agencies along the new Transit Interop system Region 1 and Region 2 the current Region 1 and 2 radios will then be completely rehabbed and reprogrammed to the new rebanded system this will be accomplished geographically across the state as it will also require a change to the Tower infrastructure to be achieved.

Region 1 (Fairfield County) is working on Tanker Strike Teams and planning a couple mutual aid exercises once established, similar to the Tanker Strike Team we put together.



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Our next SWFRDP meeting is scheduled for March 26th at the State Fire Academy.

Gregg Prevost – HQ4
Middlesex County Coordinator SWFRDP
1st Vice President Middlesex County Chiefs

The following comments and discussion followed Chief Prevost's report:

- President/Chief Fazzino explained the IMT was very helpful, valuable and the staging went very well and was well managed. Chief Fazzino explained the documentation was great and helpful and was of great assistance to the incident commander.
- Chief Hall explained the operational periods went over their designated times and added the eight hour periods became ten to twelve hour periods.
- Chief J.T. Dunn explained they needed to better manage the operational period. Chief Dunn explained his department got briefed on the incident at 5:30 pm and went to work at 11:30 pm with their operational period intending to end at 12:00 am.
- Assistant Chief Long asked Gregg Prevost who decided the operational period and assignments? Chief Long explained the logistics should manage it but added that ultimately it should be the incident commander.
- Chief Prevost emphasized they needed to better communicate who will operator during upcoming operational periods.
- Chief Hall asked what the duration of the incident was.
- Chief Prevost explained the incident lasted for four days.

Regional Preparation/Pre-Planning:

No Report

Radio Frequency/Communications Committee:

- Deputy Chief Brian Manware of Clinton reported on the SOP for the Radio Communications and explained the policy was updated with the current frequency information and distributed. Chief Manware requested the organization adopt the new SOP designating it as Section 1300 with appendices. A motion to adopt the SOP was made by Chief J.T. Dunn. Second was made by Chief Jenkins.
- Scott Wright questioned the primary and secondary channels contained within the Procedures section of the document.

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- Chief Prevost explains the dispatch channel can be used if you can not operate on the operating channel.
- Discussion ensued about monitoring and being aware of the dispatch centers assigning departments channels to operate on when responding to mutual aid incidents.
- Chief Dunn added that in order to keep the SOP current the organization should review on either an annual, semi-annually or quarterly basis which departments have STOC, U-TAC, UHF channels.
- President/Chief Fazzino added the organization should send a list of frequencies to each chief periodically to review and update.
- Scott Wright stated the organization needed to review the use of the Interior Channel and need to drop the use of the PL.
- Discussion ensued about reviewing the use of the interior channel, its interferences and the technicalities (frequency) of the channel.
- President/Chief Fazzino explained updating this document would require updating the frequency list.
- Deputy Chief Manware explained the frequency should not have influence on passing the document and explained the organization could remove it without impacting the document.
- President/Chief Fazzino inquired as to what the attendees/group would like to decide. The issue with the channel is it interferes with Old Saybrook's public works department who use a similar frequency during snow storms. The interference affects Old Saybrook, Essex, Chester, and Westbrook primarily.
- The organization passed the adoption of the SOP.

Old Business:

- Chief Dunn reported the Recruiting Committee is working with a producing company on developing scripts and scenarios for the television recruiting commercials. The committee may come to the Valley Shore organization for some funding for the project. The commercials will incorporate department websites to visit for more information.

New Business:

- Deputy Chief Paul Jacobs introduced Ralph Knockwood of their department. Deputy Chief Jacobs explained Mr. Knockwood was present to explain a regional training opportunity for junior/explorers.
- Mr. Knockwood introduced himself and explained approximately two months ago their department held a meeting with the surrounding downs around Killingworth to discuss each department's junior/explorer training program.



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- Mr. Knockwood explained there will be a Training Field Day on Saturday, March 15, 2010 in Killingworth with seven work stations for the juniors/explorers. Killingworth will set up the stations and is open to all Valley Shore towns. Mr. Knockwood explained one of the stations would be the midnight alarm (gearing up). The station would be non-competitive and will focus on training only. The deadline to apply or RSVP your department's junior/explorers is May 1, 2010. The event will be conducted at the Killingworth Fire House located on Route 81. All the stations will meet the CT State Labor Laws for minors less than 18 years of age. The meeting time is 8:00 AM with a start time of 9:00 AM. The rain date will be Sunday, May 16, 2010.
- Chief Hall opened discussion of proper and adequate street numbering. Chief Hall inquired to the attendees about reflective street numbering and asked if any departments have conducted this practice and whether there was any known funding for this.
- President/Chief Fazzino explained people in Essex do not want people to know where they live and explained the Channel 3 even did a news report about the emphasis with adequate and proper number of residences.
- Assistant Chief Long explained Westbrook requires proper and adequate numbering for any new Certificate of Occupancies (CO's). Assistance Chief Long stated ordinances were town specific and recommended checking to see what your town requires.
- President/Chief Fazzino added the number is important but difficult when there is common driveways

- Chief Hall opened discussion on adopting the Plain Language document. A motion to adopt was made from the floor. A second was made. The group voted unanimously to pass the document
- Chief Dunn reported that Old Saybrook Fire Department will host a RIT class on May 15th and 16th. The funding for the training came from a \$50,000 grant for training for Region 2. The Connecticut Fire Academy will run the course.
- Chief Prevost reported there was \$15,000 left. Chief Prevost added that there will be \$75,000 available starting July 1st. Anyone interested in hosting a training class or in need of training should utilize the funding. The classes must be run through the Fire Academy however.



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Interest to the Organization:

- Chief Hall opened discussion pertaining to the email he distributed around for comment and review. Chief Hall reported his town officials explained it was illegal to still be voting potential members into the department. Town officials explained he must allow new members as long as the inquiring individual passes a background check(s).
- Chief Hall also opened discussion on underage drinking within fire departments particularly with juniors/explorers. Chief Hall reported instances of underage drinking along with photographs of the behavior being posting on websites including Facebook. The members were wearing Durham Fire shirts.
- Chief Hall announced a chicken BBQ on June 12, 2010 at the Durham Fairgrounds.
- President/Chief Fazzino reported his department's new tower truck is in and will be in service in 4-6 weeks. Training is ongoing and the tank is filled with water. Chief Fazzino reported their Maxim ladder truck is still for sale for anyone looking to get into the ladder business.
- President/Chief Fazzino reported the Res-Q-Jack classes are full with over 100 attendees from all over the State including both career and volunteer firefighters. Currently, there are 25 cars available to work on and they are looking for more. The class will be held April 17th and 18th. Chief officers can attend and review the training. Chief Fazzino explained there was apparatus support from Clinton and Guilford.
- Chief Hall explained the Firefighter I class in Chester is going very well. Chief Hall also explained the mutual aid drill conducted on Sunday, March 21, 2010 went well. Chief Hall explained Mike Callen was present and reviewed Street Smart Safety. Chief Hall explained Mr. Callen's background and recommended Mr. Callen for haz-mat training needs.
- Assistant Chief Lee reported their tanker is currently in the body shop getting painted.
- Chief Greeney reported Chester will start a building addition to their firehouse. The addition will be 3,380 square feet onto the rear side of their current firehouse. Chester Hose Company will be acting as the general contractor with many of the construction services being donated. Chief Greeney also reported that building fund donations have been very good and better than expected.

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MMS to adjourn at 21:00 hours (Hall/Long).

Respectfully submitted,

Steve Biasi
Secretary/Treasurer

Next meeting is tentatively scheduled for Monday, April 26, 2010 in Westbrook at 7:30 PM.

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