



*President*  
**Paul Fazzino**  
 Essex Fire Engine Co. No. 1

*Vice President*  
**Jim Long**  
 Westbrook Fire Dept.

*Secretary - Treasurer*  
**Steve Biasi**  
 North Madison Vol. Fire Co.

**Minutes of the January 23, 2012 VSMAI meeting in Killingworth, CT.**

President Fazzino called the meeting to order at 19:45 hrs with a salute to the flag.

**Attendees – January 23, 2012**

Doug Minges – North Madison	Brian Manware – Clinton
Frank Schrempp – Clinton	Todd Hajek – Killingworth
Dick Bauer – Killingworth	Tim Lee- Deep River
Chris Cestaro – Old Saybrook	J.T. Dunn – Old Saybrook
Paul Fazzino – Essex	Steve Biasi – North Madison
Charlie Herrschaft – Guilford	Rick Darin – Killingworth

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 860-526-0019

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 860-669-8131

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**Special Presentations:**

Deputy Chief Bob Norton, Jr. of Haddam Fire Department did a presentation on Critical Incident Stress Management. Deputy Chief Norton is a certified team member of the Connecticut Critical Incident Stress Management Team Inc. For more information concerning the team please call 800-734-2373 or at their website [www.CTCISM.org](http://www.CTCISM.org).

**Approval of the previous meeting minutes:** MMS (Manware/Bauer) to accept the December 19, 2011 minutes. Motion passed unanimously.

**Reading of communications:**

Annual Report is due to the Secretary of State of Connecticut. The filing amount is \$50.00.

**Treasurer's report:** The Treasurer reported an opening balance of \$8,364.73, with \$0.00 of income and \$0.00 bills or payments. Ending balance is \$8,364.73. MMS to accept the Treasurer's report as presented (Hajek/Manware). Motion passed unanimously.

Annual dues notification for each Valley Shore department will be sent out for 2012. Invoices will be sent to each fire chief. Annual dues is \$100.00.

**Bills to be paid:**

NONE	
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**Committee report(s):**  
**Statewide Disaster:**

No Report

**Regional Preparation/Pre-Planning:**

No Report

**Radio Frequency/Communications Committee:**

Deputy Chief Manware of Clinton inquired with the meeting attendees as to whether any departments had any outstanding radio or frequency changes within their department. The meeting attendees announced no changes. Deputy Chief Manware announced the Secretary would be sent the current radio and frequency list spreadsheet shortly for distribution.

President Fazzino announced Essex was still in a holding pattern for quite some time concerning some pending changes but the changes were not significant enough to hold up the distribution of the radio and frequency spreadsheet distribution. President Fazzino also added that each department needs to be aware of frequency changes and possible interference with other users such as but not limited to police departments and public works. President Fazzino announced Essex would have to improve coordination on town frequencies, however, it should not hold up the radio and frequency spreadsheet.

**Website:**

Chief J.T. Dunn of Old Saybrook explained there was a problem with the current intern/student from Wesleyan University who was working on the websites. Chief Dunn spoke with Al Alonso from Wesleyan University concerning the problem and it was determined that a website company will complete the recruiting and valley shore websites. The cost will remain the same as before: \$600 for each website.

Chief Dunn also announced he was still in need of photographs from each fire department showing each department's firehouse for the recruiting website. Currently, Chief Dunn only has one department that responded – Deep River. Please send photographs to Chief Dunn at [jdunn@savelives.com](mailto:jdunn@savelives.com).

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## Tanker Shuttle SOP:

No Report

## Accountability SOP

Chief Dunn of Old Saybrook announced Essex Fire Department Lt. Paul Fazzino Jr was still in need of accountability SOPs from each department in order to evaluate each department's SOP and adequately review and recommend changes to the current Valley Shore Accountability SOP. Chief Dunn explained Old Saybrook is currently following the Valley Shore accountability SOP. Please send department Accountability SOPs to Lt. Fazzino at [strkrsace@scbglobal.net](mailto:strkrsace@scbglobal.net).

## First 10 Minutes Class

President Fazzino explained the instructors for the class are lined up and ready to go. The DEP has approved the use of the property and has sent confirmation. The class is tentatively set for May 12<sup>th</sup> and 13<sup>th</sup>. However, it was mentioned by the meeting attendees that May 13<sup>th</sup> is Mother's Day. Date changes may be made after receiving such information.

## Nominating Committee

Chief Dunn of Old Saybrook and Chief Hajek of Killingworth announced the following slate of officers for 2012:

President – Paul Fazzino  
Vice President – Mike Jenkins  
Secretary/Treasurer – Steve Biasi

Deputy Chief Jim Budney made a motion to close the nominations and accept the above slate of officers for 2012. Chief Hajek seconded the motion. Motion was passed unanimously.

## Auditing Committee

Chief Dunn of Old Saybrook and Chief Hajek of Killingworth reported the financial records of the Secretary/Treasurer were reviewed and the records were found satisfactory and in good order.

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### **Old Business:**

None

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### **New Business:**

Chief Herrschaft of Guilford announced the order has been placed for five RITE rescue tools/systems. The order was placed last week. Chief Herrschaft explained if any other departments were interested the same reduced price would be extended.

### **Interest to the Organization:**

None

MMS to at 20:28 hours (Manware/Minges).

Respectfully Submitted,

Steve Biasi  
Secretary/Treasurer

Next meeting is tentatively scheduled for Monday, February 27, 2012 in Madison at 7:30pm.