



*President*  
**Paul Fazzino**  
 Essex Fire Engine Co. No. 1

*Vice President*  
**Mike Jenkins**  
 Westbrook Fire Dept.

*Secretary - Treasurer*  
**Steve Biasi**  
 North Madison Vol. Fire Co.

## Minutes of the April 25, 2016 VSMAI meeting in Deep River, CT.

President Paul Fazzino called the meeting to order at 19:40 hrs. with a salute to the flag.

### Attendees – April 25, 2016

Tom Risom – Old Lyme	Paul Fazzino, Jr. – Essex
Chris Going – Essex	Aron Schumacher – Essex
Joshua Painter – Essex	Jim Budney – Deep River
Doug Whitaker – Deep River	John Brainard – Chester
Jeremy Adametz – Killingworth	Sam Baber – Haddam
Jim Schaefer – Chester	Tim Lee – Deep River
Steven Budney – Deep River	Mike Jenkins – Westbrook
Charlie Herrschaft – Guilford	Bobby Kytte- Madison
Steve Biasi – North Madison	Paul Fazzino - Essex

### Special Presentations:

None

**Approval of the previous meeting minutes:** A MMS (Baber/Jenkins) to accept the February 2016 minutes was made. Motion passed unanimously.

### Reading of communications:

None

**Treasurer's report:** The Treasurer reported an opening balance of \$3,490.11, with \$1,650.00 of income and \$50.00 bills or payments. The ending balance is \$5,090.11. MMS to accept the Treasurer's report as presented (Budney/Lee). Motion passed unanimously.

### Bills to be paid:

Secretary of State Annual Filing fee - \$50.00

**CHESTER HOSE CO., INC.**  
 PO Box 214  
 Chester, CT 06412-0214  
 860-526-0019

**CLINTON VOL. FIRE DEPT.**  
 35 East Main Street  
 Clinton, CT 06413-2049  
 860-669-8131

**DEEP RIVER FIRE DEPT.**  
 57 Union Street  
 Deep River, CT 06417-2011  
 860-526-6042

**DURHAM VOLUNTEER FIRE CO., INC.**  
 PO Box 154  
 Durham, CT 06422-0154  
 860-349-9112

**ESSEX FIRE ENGINE CO. NO. 1**  
 11 Saybrook Road  
 Essex, CT 06426-1402  
 860-767-1258

**GUILFORD FIRE DEPARTMENT**  
 390 Church Street  
 Guilford, CT 06437-2004  
 203-453-8000

**HADDAM VOL. FIRE DEPARTMENT**  
 439 Saybrook Road  
 Higganum, CT 06441-4110  
 860-345-4945

**KILLINGWORTH VOL. FIRE CO., INC.**  
 333 Route 81  
 Killingworth, CT 06419-1218  
 860-663-1785

**MADISON HOSE CO. NO. 1**  
 PO Box 573  
 Madison, CT 06443-0573  
 203-245-2772

**NO. MADISON VOL. FIRE CO.**  
 864 Opening Hill Road  
 Madison, CT 06443-8202  
 203-245-2772

**OLD LYME FIRE DEPT.**  
 69 Lyme Street  
 PO Box 102  
 Old Lyme, CT 06371-0102  
 860-434-2424

**OLD SAYBROOK FIRE DEPT.**  
 310 Main Street  
 Old Saybrook, CT 06475-2372  
 860-395-3149

**WESTBROOK FIRE DEPT.**  
 PO Box 691  
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### **Dues Received (Year-to-date):**

1. Chester
2. Deep River
3. Essex
4. Guilford
5. Haddam
6. Killingworth
7. Madison
8. North Madison
9. Old Lyme
10. Old Saybrook
11. Westbrook

### **Dues outstanding:**

1. Clinton (2015 and 2016)
2. Durham (2016)

### **Committee report(s):**

#### State Fire Coordinator's Report:

No Report

#### Regional Preparation/Pre-Planning:

No Report

#### Radio Frequency/Communications Committee

President Fazzino inquired with the attendees as to whether anyone had any radio frequency changes. According to President Fazzino, Chief Manware had not received any changes. None of the attendees acknowledged any current changes.

President Fazzino announced the Radio Communications SOP has been updated to reflect the changes discussed previously (changing "shalls" with "should"). President Fazzino inquired with the attendees whether any additional changes were needed or recommended. No additional changes were announced.



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President Fazzino requested a motion to adopt the new Radio Communications SOP. Chief Mike Jenkins of Westbrook made a motion to accept the revised Radio Communications SOP. Chief Paul Fazzino, Jr. of Essex seconded the motion. The motion passed unanimously.

### Website:

Attendees stated some individuals were still getting a Malware warning message when attempting to access the valley shore website. The Secretary will look into the issue and report back.

### Tanker Strike Team SOP:

No Report

### Tanker Fill Site Setup SOP:

No Report

### Accountability SOP

No Report

### RIT/Mayday SOG Review

No Report

### Incident Command SOG

No Report



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### **Old Business:**

Deputy Chief Budney of Deep River inquired as to whether the department engineers still have meetings. President Fazzino believed they did have scheduled meetings in the past but in recent months and maybe the last few years those meetings have not occurred. President Fazzino suggested officers take this issue back to their departments and inquired with their departments whether its worth restarting those meetings. President Fazzino suggested instead of having the engineers meet monthly they could schedule to meet quarterly or bi-annually.

### **New Business:**

Chief Tim Lee of Deep River thanked Chief Schaefer of Chester and Chief Fazzino, Jr. of Essex for their support during the services and memorial for Deep River's First Selectman.

Chief Tim Lee of Deep River initiated conversation on the black boxes the State of Connecticut installed in each of the firehouses.

Chief Tom Risom of Old Lyme stated his department is using the back boxes as their wireless networks and it's working very well. Chief Risom stated their plan is to also tie in their repeater system and other wireless networks into the system. Chief Risom announced if anyone has any questions concerning the black boxes they should call Paul Tarsa at the Connecticut Department of Education. Chief Risom announced he would send/email that contact information out to everyone. Chief Herrschaft of Guilford stated in Guilford the two used the educational side of the network and the fire department used the other side.

President Fazzino stated the goal of the networks and black boxes was to move data and information between fire departments.

Chief Herrschaft of Guilford agreed with President Fazzino.

Assistant Chief Chris Going and Aron Schumacher of Essex announced a water supply drill for June 26, 2016. Everyone will meet at Essex Fire Department at 8:00 AM and then proceed to Deep River where the drill will be held. Please RSVP by June 12, 2016 with the number of personnel and apparatus. An officer meeting is scheduled on June 13, 2016 at 7:00 PM in Deep River to coordinate the drill with the RSVP information provided.

Steven Budney of Deep River announced if anyone has drill ideas to please bring them forward.

Chief Paul Fazzino, Jr. of Essex announced it was good seeing these drills being organized between departments and this coordination should be encouraged.



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Chief Mike Jenkins of Westbrook announced the April 30, 2016 Propane course has been cancelled. Chief Jenkins also announced on May 7, 2016 Westbrook will host an Aerial Operations class from 8:00 AM to 4:00 PM at the Westbrook Fire Department. The cost is \$150.00 per person. The course will also include forcible entry, knots and ropes.

### **Interest to the Organization:**

Chief Charlie Herrschaft of Guilford announced Guilford would be hosting a Heavy Rescue extrication course on May 14<sup>th</sup> and 15<sup>th</sup>. Chief Herrschaft stated he would email the informational brochure to the Secretary for distribution.

Chief Bobby Kyttle of Madison announced their department's new squad is almost completed and representatives from their department will be visiting the factory in mid-May. Deliver of the new truck is expected around the end of May 2016. Chief Kyttle also thanked everyone for their assistance during the bus rollover on interstate 95. Chief Kyttle also announced their tanker is now back in service.

MMS to at hours 20:11 (Jenkins/Budney).

Respectfully Submitted,

*Steve Biasi*

Steve Biasi  
Secretary/Treasurer

Next meeting is tentatively scheduled for Monday, May 23, 2016 in Durham at 7:30pm.