



*President*  
**Paul Fazzino**  
 Essex Fire Engine Co. No. 1

*Vice President*  
**Mike Jenkins**  
 Westbrook Fire Dept.

*Secretary - Treasurer*  
**Steve Biasi**  
 North Madison Vol. Fire Co.

## Minutes of the January 25, 2016 VSMAI meeting in Essex, CT.

President Paul Fazzino called the meeting to order at 20:40 hrs. with a salute to the flag.

### Attendees – January 25, 2016

Brian Manware – Clinton	Jim Budney – Deep River
Tim Lee – Deep River	Charlie Herrschaft – Guilford
Jed Perkins – Essex	Jim Schaefer – Chester
John Brainard – Chester	Andy Kressley – Essex
Rick Swan – State Fire Coordinator	Paul Fazzino, Jr. - Essex
Jeff True – Old Saybrook	Tom Listerti – Old Saybrook
Joe Johnson – Old Saybrook	Ray DesJardin – Killingworth
Jeremy Adametz – Killingworth	Steve Biasi – North Madison
Paul Fazzino - Essex	

### Special Presentations:

An overall discussion between the attendees and Essex Fire Chief Paul Fazzino, Jr. and Rob Ross from the Connecticut Water Company concerning the recent fire at Calamari's Salvage Yard in Essex, CT. A PowerPoint slide presentation was shown along with the discussion showing various time laps photos of the incident.

**Approval of the previous meeting minutes:** A MMS (Budney/Fazzino, Jr.) to accept the October 2015 minutes was made. Motion passed unanimously.

### Reading of communications:

None

**Treasurer's report:** The Treasurer reported an opening balance of \$3,490.11, with \$0.00 of income and \$0.00 bills or payments. The ending balance is \$3,490.11. MMS to accept the Treasurer's report as presented (Manware/Fazzino Jr.). Motion passed unanimously.

### Bills to be paid:

NONE

**CHESTER HOSE CO., INC.**  
 PO Box 214  
 Chester, CT 06412-0214  
 860-526-0019

**CLINTON VOL. FIRE DEPT.**  
 35 East Main Street  
 Clinton, CT 06413-2049  
 860-669-8131

**DEEP RIVER FIRE DEPT.**  
 57 Union Street  
 Deep River, CT 06417-2011  
 860-526-6042

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 Durham, CT 06422-0154  
 860-349-9112

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 11 Saybrook Road  
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 203-453-8000

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 860-345-4945

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 333 Route 81  
 Killingworth, CT 06419-1218  
 860-663-1785

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 203-245-2772

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 203-245-2772

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 69 Lyme Street  
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 860-434-2424

**OLD SAYBROOK FIRE DEPT.**  
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## **Committee report(s):**

### State Fire Coordinator's Report:

No Report

### Regional Preparation/Pre-Planning:

No Report

### Radio Frequency/Communications Committee

- Chief Brian Manware of Clinton in the near future will be distributing the updated radio frequency list.
- President Fazzino announced approximately three years ago a radio traffic SOG was draft but not presented and possibly passed by the valley shore departments. President Fazzino handed out the draft SOG and requested the attendees review the document and at the next valley shore meeting the SOG could be voted upon.

### Website:

- President Fazzino announced the website is still up and running and advised attendees to visit the website and suggest changes if necessary.

### Tanker Strike Team SOP:

No Report

### Tanker Fill Site Setup SOP:

No Report

### Accountability SOP



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No Report

### RIT/Mayday SOG Review

No Report

### Incident Command SOG

- President Fazzino distributed SOG 500, Incident Command System, for review.
- Chief Lee of Deep River on behalf of Assistant Chief Tim Ballantyne announced the major changes to the document including changing the sides of structures from side #1, side #2, side #3 and side #4 to side “A”, side “B”, side “C” and side “D” along with changing the floor designations to “divisions”.
- Chief Manware stated the “shalls” should be changed to “shoulds” and paragraph #3 “must” should be changed to “shoulds”. Additionally, Chief Manware stated the document should be a SOG and not an SOP.
- President Fazzino also announced Chief Lee of Deep River sent him a document on the use of plain language for apparatus. President Fazzino stated the valley shore organization should whether to use plan language to designate apparatus or use the designated numbering system. President Fazzino stated this discussion would need further discussion.

### **Old Business:**

No Report

### **New Business:**

- Deputy Chief Budney of Deep River who is also the Nominating Committee chairperson announced the following 2016 nominations of Valley Shore officers:

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Secretary/Treasurer – Steve Biasi

No nominations were received from the floor. The nomination for each office was closed independently and Paul Fazzino was elected President, Mike Jenkins was elected Vice President and Steve Biasi was elected Secretary/Treasurer.

- President Fazzino opened discussion concerning the use of fire hydrants. President Fazzino proposed dispatch centers should notify the water company when hydrants are used during fire department emergencies. The notification would allow the water company to assist the fire departments to best utilize the water company's system.
- Deputy Chief Budney of Deep River opened discussion concerning the use of large water tankers during fire emergencies and inquired as to the best means to request those private units. It was determined the request should come through the fire coordinators.
- Fire Coordinator Rick Swan explained during fire related emergencies once a disaster announced the 49 CFR regulations is set aside allowing the tankers over the road with the tankers being overweight. Coordinator Swan stated Class A drivers are needed in order to transport these large water tankers. These tankers are similar to gasoline haulers except they transport water.
- Chief Lee of Deep River opened discussion concerning each department getting a new command bard with designations. This is a Region 2 grant. If interested, pleas contact Mike Penders.

### **Interest to the Organization:**

- Chief Manware of Clinton announced their Firefighter I is starting in mid-February. Chief Manware also announced Clinton is also changing their tanker shuttle/mutual aid assignments. Changes will be sent to the Secretary/Treasurer to update the tanker shuttle SOG and then distributed.

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- Fire Coordinator Rick Swan explained how Kx in Middletown is going to shut down with most of the towns served by that dispatching service moving north to QV.
- Chief Fazzino, Jr. of Essex announced his department has received approval to purchase two new engines. The department expects deliver near the end of 2016.

MMS to at hours 21:40 (Budney/Perkins).

Respectfully Submitted,

*Steve Biasi*

Steve Biasi  
Secretary/Treasurer

Next meeting is tentatively scheduled for Monday, February 22, 2016 in Clinton at 7:30pm.