



*President*  
**Paul Fazzino**  
 Essex Fire Engine Co. No. 1

*Vice President*  
**Mike Jenkins**  
 Westbrook Fire Dept.

*Secretary - Treasurer*  
**Steve Biasi**  
 North Madison Vol. Fire Co.

**Minutes of the February 25, 2013 VSMAI meeting in Haddm, CT.**

President Paul Fazzino called the meeting to order at 19:45 hrs. with a salute to the flag.

**Attendees – February 25, 2013**

Jim Budney – Deep River	Tim Lee – Deep River
J.T. Dunn – Old Saybrook	Mike Jenkins – Westbrook
Gary Klare – Haddam	Brian Manware – Clinton
Jeff Young – Madison	Paul Fazzino, Jr. – Essex
Doug Harreys – Essex	Tom Swaney – Old Lyme
Dick Bauer – Killingworth	Charlie Herrschaft – Guilford
Jeremy Adametz - Killingworth	Sam Baber – Haddam
Steve Biasi – North Madison	Paul Fazzino - Essex

**Special Presentations:**

President Fazzino announced Middlesex Hospital has requested to come to a Valley Shore meeting to provide a presentation on their new medical facility. When the presentation is scheduled, announcements will go out.

**Approval of the previous meeting minutes:** MMS (Jenkins/Dunn) to accept the November 26, 2012 minutes. Motion passed unanimously.

**Reading of communications:**

NONE

**Treasurer’s report:** The Treasurer reported an opening balance of \$7,401.25, with \$0.00 of income and \$50.00 bills or payments. Ending balance is \$7,351.25. MMS to accept the Treasurer’s report as presented (Klare/Jenkins). Motion passed unanimously.

**Bills to be paid:**

State of Connecticut – Secretary of State	\$50.00
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 860-434-2424

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 310 Main Street  
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## Big Water Supply Course – April 6<sup>th</sup> and 7<sup>th</sup>, 2013:

President Fazzino announced that course organizers Chief Bauer, Chief Klare and himself met. President Fazzino announced informational flyers were sent out.

### **President Fazzino announced each department must determine head/attendance counts by March 15<sup>th</sup> and send those head/attendance counts to Secretary/Treasurer Steve Biasi.**

President Fazzino explained that if personnel from Valley Shore departments do not fill the class then it would be opened up to non-Valley Shore departments.

President Fazzino explained the course will be held at the Haddam-Killingworth Middle School and handouts will be distributed to all department chief.

President Fazzino encouraged each department to bring any and all equipment they want to bring.

President Fazzino announced Chief Dunn of Old Saybrook and Chief Jenkins of Westbrook would arrange for hotels for the course instructors. Deputy Chief Budney of Deep River will coordinate the Fire Police for the weekend.

Chief Bauer opened discussion concerning food and refreshments. Chief Bauer announced the Haddam Ladies Auxiliary and the Killingworth Ladies Auxiliary would handle the food and refreshments. Chief Bauer announced breakfast of coffee, bagels, donuts and other breakfast food items will be available and lunch of hot dogs, hamburgers and other lunch related items will be available. Chief Bauer suggested the Valley Shore organization front money to allow the Ladies Auxiliaries to purchase the food items. A motion was presented, seconded and passed to front up to \$1,000.00 to the Ladies Auxiliaries for the food and related food items including beverages and water.

Chief Bauer opened discussion concerning handouts for the course. President Fazzino stated he would inquire with the lead instructor and determine handouts and means to get everyone handouts for the course.

President Fazzino inquired about restroom availability during the course. Chief Bauer explained the restrooms at the school would be available for everyone.

President Fazzino opened discussion concerning having outside vendors attend the course to promote and sell their products. Chief Dunn stated he would look into having vendors attend. Chief Dunn stated he would reach out to three to four vendors. The attendees agreed the vendors would be available for one day of the course – preferably on Saturday, April 6<sup>th</sup>.

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Chief Bauer opened discussion concerning tee shirts for attendees. President Fazzino stated he would inquire and find out information concerning tee shirts being made.

### Committee report(s):

#### Statewide Disaster:

NO REPORT

#### Regional Preparation/Pre-Planning:

NO REPORT

#### Radio Frequency/Communications Committee:

President Fazzino distributed handouts and announced he would be distributing electronically the current Valley Shore frequency list tomorrow, February 26<sup>th</sup>. President Fazzino announced there have been changes with Durham, Haddam, North Madison, Old Saybrook and Westbrook.

President Fazzino requested everyone review the current list for accuracy.

Chief Dunn of Old Saybrook inquired as to who modifies and makes changes to the list. President Fazzino explained either himself or Deputy Chief Brian

Manware of Clinton, who is also the lead person for the Radio

Frequency/Communications Committee, makes changes.

**President Fazzino requested that any changes be sent to him or confirm to him after reviewing the frequency list that the list is current and accurate for your department.**

Deputy Chief Manware of Clinton explained the frequency list was to allow each department easier means to work with other mutual aid departments and ensure each department knew the correct frequencies to operate under during mutual aid fires and incidents.



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### Website:

Chief Dunn of Old Saybrook announced both websites are up and running.

### Tanker Strike Team SOP:

President Fazzino opened discussion concerning the structure fire in Old Saybrook last week. President Fazzino explained Valley Shore Communications did not specify a water supply apparatus and did not specify a water supply channel to operate on. President Fazzino discussed with the attendees the default channel is the Valley Shore Water Supply channel for water supply operations. President Fazzino explained he would remind the dispatch center to announce the water supply apparatus over the air and identify the water supply channel to operate on.

### Tanker Fill Site Setup SOP:

NO REPORT

### Accountability SOP

Chief Dunn of Old Saybrook announced the February meeting was cancelled. The meeting was scheduled for the second Tuesday in February but the blizzard/snowstorm hit and the meeting was cancelled. Chief Dunn announced there would be a March meeting but the date has not been determined. Once the date is determined an announcement will go out and anyone who wants to attend is welcomed.

### RIT/Mayday SOG Review

NO REPORT



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## Old Business:

Assistant Chief Paul Fazzino Jr. of Essex announced the Region 2 burn trailer would be arriving in Essex on February 27<sup>th</sup>. If anyone is interested in using the burn trailer please contact Essex Lt. Chris Going at [cgoing613@gmail.com](mailto:cgoing613@gmail.com).

Assistant Chief Fazzino, Jr. announced the burn trailer would be located in Essex for at least one month or the month of March.

## New Business:

Lt. Jeff Young of Madison handed out Madison's new second and third alarm response assignments along with changes to the Valley Shore Tender Strike Team SOP. Lt. Young announced the changes would be going into effect on February 27, 2013. Lt. Young announced Madison will no longer be using Signal 20 to identify working fires and will instead use "Working Fire".

Chief Bauer of Killingworth requested to swap next month's Valley Shore meeting location with Madison's that is scheduled to host in April. Lt. Young had no objection. **Therefore, the March Valley Shore meeting will be held in Madison and the April Valley Shore meeting will be held in Killingworth.**

Chief Dunn of Old Saybrook thanked everyone and all the departments that responded and assisted with their structure fire last week. Chief Dunn stated the fire ground operations never ran out of water.

Chief Lee of Deep River announced representatives from Deep River FD would be traveling to Pennsylvania to conduct an inspection of their new fire truck on Wednesday, February 27, 2013.

President Fazzino requested volunteers for the nominating committee for 2013. Deputy Chief Jim Budney of Deep River and Assistant Chief Paul Fazzino, Jr were nominated and elected to the committee to research and present a slate of officer for 2013 to be announced at the March meeting.

Chief Dunn of Old Saybrook who was the lead member of the Auditing Committee announced the review of the Secretary/Treasurer's records was completed and all records were found in excellent and outstanding order.



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Secretary/Treasurer Biasi announced the 2013 Valley Shore Dues Notification would be emailed to each department chief within the next week. Attendees agreed to leave the dues amount at \$100.00 for the upcoming year.

### **Interest to the Organization:**

NO ITEMS TO REPORT

MMS to at 20:30 hours (Jenkins/Manware).

Respectfully Submitted,

*Steve Biasi*

Steve Biasi  
Secretary/Treasurer

Next meeting is tentatively scheduled for Monday, March 25, 2013 in Madison at 7:30pm.