



President
Paul Fazzino
 Essex Fire Engine Co. No. 1

Vice President
Mike Jenkins
 Westbrook Fire Dept.

Secretary - Treasurer
Steve Biasi
 North Madison Vol. Fire Co.

Minutes of the May 20, 2013 VSMAI meeting in North Madison, CT.

Vice President Mike Jenkins called the meeting to order at 19:30 hrs. with a salute to the flag.

Attendees – May 20, 2013

Bobby Kytte – Madison	Charlie Herrschaft – Guilford
Jim Budney – Deep River	Sam Baber – Haddam
Richard Tsou – Westbrook	Jeremy Adametz – Killingworth
Don MacMillan – North Madison	Mike Jenkins – Westbrook
Steve Biasi – North Madison	

Special Presentations:

NONE

Approval of the previous meeting minutes: MMS (Baber/Adametz) to accept the March 25, 2013 minutes and the April 29, 2013 minutes. Motion passed unanimously.

Reading of communications:

NONE

Treasurer’s report: The Treasurer reported an opening balance of \$7,751.25, with \$764.00 of income and \$5,781.84 bills or payments. Ending balance is \$2,733.41. MMS to accept the Treasurer’s report as presented (MacMillan/Tsou). Motion passed unanimously.

Dues payments were received from Killingworth, Essex, Durham, Guilford, Old Saybrook, Clinton and North Madison.

Payments still needed/outstanding for Chester and Madison.

Tee Shirt Payment was received from North Madison for \$64.00.

CHESTER HOSE CO., INC.
 PO Box 214
 Chester, CT 06412-0214
 860-526-0019

CLINTON VOL. FIRE DEPT.
 35 East Main Street
 Clinton, CT 06413-2049
 860-669-8131

DEEP RIVER FIRE DEPT.
 57 Union Street
 Deep River, CT 06417-2011
 860-526-6042

DURHAM VOLUNTEER FIRE CO., INC.
 PO Box 154
 Durham, CT 06422-0154
 860-349-9112

ESSEX FIRE ENGINE CO. NO. 1
 11 Saybrook Road
 Essex, CT 06426-1402
 860-767-1258

GUILFORD FIRE DEPARTMENT
 390 Church Street
 Guilford, CT 06437-2004
 203-453-8000

HADDAM VOL. FIRE DEPARTMENT
 439 Saybrook Road
 Higganum, CT 06441-4110
 860-345-4945

KILLINGWORTH VOL. FIRE CO., INC.
 333 Route 81
 Killingworth, CT 06419-1218
 860-663-1785

MADISON HOSE CO. NO. 1
 PO Box 573
 Madison, CT 06443-0573
 203-245-2772

NO. MADISON VOL. FIRE CO.
 864 Opening Hill Road
 Madison, CT 06443-8202
 203-245-2772

OLD LYME FIRE DEPT.
 69 Lyme Street
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 Old Lyme, CT 06371-0102
 860-434-2424

OLD SAYBROOK FIRE DEPT.
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 860-395-3149

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Bills to be paid:

Royal Printing Service (Check #1014)	\$742.33
GBW Associates LLC (Check #1015)	\$2,467.05
Michelle Adametz (Big Water Food and Refreshments) (Check #1016)	\$1,201.01
Killingworth Volunteer Fire Company (Big Water food – Bagels, Burgers, Hot Dogs) (Check #1017)	\$443.16
J.T. Dunn (Making camera ready artwork for T-Shirts)(Check #1018)	\$19.00
Tee's Plus (Big Water Seminar Tee Shirts)(Check #1019)	\$909.20

Big Water Supply Course – April 6th and 7th, 2013:

Deputy Chief Jim Budney of Deep River stated the course was excellent and recommended the Valley Shore organization send thank you letters to the ladies auxiliaries that provided so much support and assistance.

Vice President Mike Jenkins opened discussion concerning each valley shore fire department fund part of the food and refreshment cost from the Big Water Supply course. Vice President Jenkins recommended each department pitch in between \$100 and \$150 for the cost of food and refreshments. Chief MacMillan of North Madison presented a motion for each department to provide or pay \$150.00 towards the cost of the food and refreshments. Richard Tsou seconded the motion. The attendees unanimously approved the motion.

The attendees made a recommendation the invoice for the food and refreshments be combined with the invoice for the tee shirts. The Secretary will combine the invoices and will email the invoices to each department chief.

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Committee report(s):

State Fire Coordinator's Report:

NO REPORT

Regional Preparation/Pre-Planning:

NO REPORT

Radio Frequency/Communications Committee:

NO REPORT

Website:

NO REPORT

Tanker Strike Team SOP:

NO REPORT

Tanker Fill Site Setup SOP:

NO REPORT

Accountability SOP

Chief Herrschaft of Guilford stated the committee remains committed to using the "Home Rule" towards accountability on fire scenes using mutual aid departments. The SOP is still under review and will be revised as needed.



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RIT/Mayday SOG Review

Richard Tsou stated the committee continuous to review and revised the policy.

Old Business:

NONE

New Business:

NONE

Interest to the Organization:

NONE

MMS to at 19:45 hours (Baber/MacMillan).

Respectfully Submitted,

Steve Biasi

Steve Biasi
Secretary/Treasurer

Next meeting is tentatively scheduled for Monday, June 24, 2013 in Old Lyme at 7:30pm.

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